

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Laverton, Bratton Rd, Westbury BA13 3EN
Date: Thursday 12 December 2013
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01373 864714 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker (Chairman)	Westbury West	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins (Vice-Chairman)	Westbury North	david.jenkins2@wiltshire.gov.uk
Cllr Gordon King	Westbury West	gordon.king@wiltshire.gov.uk
Vacancy	Ethandune	

Items to be considered

1. **Chairman's Welcome and Introductions**
2. **Children of Westbury Junior School sing Seasonal Seasonal Carols**
3. **Apologies for Absence**
4. **Minutes** (*Pages 1 - 12*)

To confirm the minutes of the meeting held on 17 October 2013.
5. **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.
6. **Chairman's Announcements** (*Pages 13 - 18*)

To note the following items for information – written briefing notes are available in the full agenda pack, or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak with the Community Area Manager or the Democratic Services Officer.

 - (a) State of Environment Report
 - (b) NHS111 Service
 - (c) Community Land Trust
7. **New Train Service to Swindon and Chippenham**

Cllr Gordon King will provide an update on the new train service to Swindon and Chippenham.
8. **A Campus for Westbury - Latest Updates on the Consultation which closed on 30 November 2013**

Members of the Campus Operations Board will give an overview of the consultation, the total number of responses received and the split between the first, second and third Options.
9. **Tackling Graffiti**

An update will be given on the recent clean up operation in Westbury.
10. **Westbury - Street Scene**

An overview will be given of the work undertaken by the Council's Street Scene team in Westbury. Relevant activities include keeping

streets and open spaces clean and tidy, including litter-picking, pavement sweeping, mowing grass, pruning hedges and graffiti removal.

An explanation will also be given as to how activities change through the different seasons of the year.

11. **Partner and Community Updates** (*Pages 19 - 22*)

To note the attached Partner updates and receive any further information partners wish to share:-

- Police & Crime Commissioner's Office
- Wiltshire Police
- Wiltshire Fire & Rescue
- NHS Wiltshire
- BA13 CAP
- Youth Advisory Group (YAG)
- Town/Parish Councils

12. **Community Area Transport Group (CATG)** (*Pages 23 - 26*)

A report by the Community Area Manager providing an update on the issues raised at the CATG and actions taken is attached.

13. **Community Area Grants** (*Pages 27 - 52*)

To consider applications for funding from the Community Area Grants Scheme.

14. **Future Meeting Dates, Forward Plan, Evaluation and Close**

The next meeting of the Westbury Area Board will take place on:

**Thursday 6 February 2014 at Leigh Park Community Centre,
Leigh Park Way, Westbury, BA13 3FN**

Future Meeting Dates

Wednesday 26 February 2014 at the Laverton, Westbury –
Presentation on Community area Joint Strategic Assessments.

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Heywood Village Hall, Church Rd, Heywood, Westbury BA13 4LP
Date: 17 October 2013
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker (Chairman), Cllr David Jenkins (Vice Chairman) and
Cllr Gordon King

Wiltshire Council Officers

Sally Hendry, Westbury Community Area Manager
Julia Cramp, Service Director for Commissioning and Performance
Roger Bishton, Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr David Bradshaw, Cllr Ian Cunningham, Cllr Sue Ezra,
Cllr Mike Sutton
Bratton Parish Council
Coulston Parish Council
Dilton Marsh Parish Council
Edington Parish Council – Cllr Mike Swabey
Heywood Parish Council – Cllr Keith Youngs

Partners

Wiltshire Police – Inspector Alan Webb
Wiltshire Fire and Rescue Service

Wiltshire NHS
BA13+ Community Area Partnership – Revd Jonathan Burke, Carole King, Phil McMullen.

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>He announced with great sadness the recent death of Cllr Linda Conley, who had represented the Ethandune Division on Wiltshire Council since May 2013, prior to which she had represented the Winsley & Westwood Division since the formation of the new Unitary Authority in May 2009. She had previously been a Member of West Wiltshire District Council and was portfolio holder in waste management & recycling. There was to be a private family funeral but there was to be a memorial service which would be held later in November. All present stood for a minute's silence as a mark of respect.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Alison Irving – Dilton Marsh Parish Council Cllr Francis Morland – Heywood Parish Council Ann Dunderdale – White Horse Alliance Michael Franklin – Wiltshire Fire & Rescue Service Angus Macpherson – Police & Crime Commissioner</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting held on 15 August 2013 were agreed as a correct record and signed by the Chairman, subject to the following amendment:-</p> <p><u>Minute No 6 – Consultation Launch on Options for a Westbury Campus – Shaping the Future of Westbury Services</u> To include the following as a final bullet point:-</p> <ul style="list-style-type: none"> • The meeting agreed that the Area Board would endorse the Option selected by the Westbury Community as a result of the consultation process being carried out and that it would be forwarded to Wiltshire Council's Cabinet as being the recommendation of the Area Board.
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>

5.

Pupils Voices

The Chairman introduced and welcomed local junior school pupils who were attending to make a presentation explaining the community issues raised at the Pupils Voice event held earlier that year.

With the aid of slides, the children explained that a total of 47 pupils from Bitham Brook, Bratton, Chapmanslade, Dilton Marsh, Westbury Leigh & Westbury Junior Schools had met in June for a Pupil Voice event. This was the first event of its kind in the area and gave pupils a chance to meet others and discuss ideas around the topic 'My Local Community', which covered both Westbury town and the villages surrounding it. The children split into groups and completed a range of activities.

Activity 1 was called Mapping where the children looked at where they were born and for those who knew where their parents and grandparents were born. They talked about how this might impact on their feeling of belonging to the community. They looked at reasons for moving into the community some of which were:

- Working in the armed forces
- Countryside
- Jobs
- New experiences or simply because they liked the area

Activity 2 was looking at 'What my Community means to me'. Here the children were asked to think about the following statements:

- My community means.....
- Home to me
- Feeling safe
- Feeling proud
- Getting to know the people who live near me
- Doing activities
- Knowing all about where I live

The children from each of the schools all chose the following three choices as priorities:

- Home to me
- Feeling safe where I live
- Getting to know the people who live near me

Activity 3 asked 'How safe do you feel' Some of the comments were:

- The Park felt safe to some as it was enclosed but unsafe to others as bigger children hang out there.
- The shops felt safe because there were lots of people about but some children felt that this also meant there were a lot of strangers.

	<ul style="list-style-type: none"> • Generally there was a feeling of safety in most of the places. <p><u>Activity 4 completion of a Westbury Wishes card</u> This asked the children to identify three best things in Westbury and three ways to make it better.</p> <p>The top 10 things were:</p> <ul style="list-style-type: none"> • The White Horse • Jitterbugs sweet shop • Swimming Pool • Shops • Parks • Friendly, happy place • Schools • Views and countryside • People look after each other • After school clubs <p>The top 10 ways to make Westbury better were:</p> <ul style="list-style-type: none"> • More and better shops • Better leisure/activity centre • Encourage people to clean up after themselves and their dogs • More CCTV, security and street lamps • More sweet shops • More parks • More places to eat – KFC, McDonalds • Stop building • Keep the woodlands, nature grounds and views • Stop graffiti <p>Finally, the children said that they were all presented with a certificate and also a camera recorder for use in their school in future projects.</p> <p>At the conclusion of their presentation, the Chairman warmly thanked the children on behalf of the Area Board for attending the meeting with their teachers/parents and sharing their experiences which was most interesting and useful in helping to make plans for the future.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcement:-</p> <p>(a) <u>Survey – What Matters to You</u></p> <p>Wiltshire Council and its partners were committed to developing and delivering services that reflect the differing needs of local communities. With this in mind, members of the public were invited to complete a residents' survey "What matters to you?" Comments and input were very</p>

	<p>important and would help to shape the future of the local area. For more information about this survey and to complete it online, please visit: http://www.wiltshire.gov.uk/whatmatterstoyou.htm Paper copies of the survey form were available in the libraries.</p> <p>A full report would be produced once the results of the survey had been analysed. The report would be publicly available on the council website www.wiltshire.gov.uk</p> <p>The survey, one of the biggest ever done in the county, was designed to give residents a real say on a range of topics that affect life where they lived. From issues surrounding community safety to what the council spent its money on to what it was like to live in Wiltshire all the questions were designed so that everyone's opinion could be counted.</p> <p>The results would be used by the council and its partners NHS Wiltshire, Wiltshire Fire and Rescue and Wiltshire Police to help develop policies which affected local communities. Surveys would be available on line as well as being freely available in libraries, council offices and leisure centres.</p>
7.	<p><u>Post Office Services in the Westbury Area</u></p> <p>The Chairman introduced and welcomed Laura Tarling, Post Office Senior Stakeholder Manager, who was attending to give an update on the current situation re the availability of post office services in the Westbury area.</p> <p>She explained that refurbishments were due to start the following week at Westbury's Co-op post office but customers would be able to use a free temporary bus service to enable them to use post office services in Trowbridge.</p> <p>The bus service would operate on weekdays on the following dates: 24, 25, 28, 29, 30 and 31 October and would run between Westbury Co-op car park and College Road Post Office in Trowbridge. The bus would leave the Co-op at 10am 11am, 12noon, 2pm, 3pm and 4pm.</p> <p>Posters to advertise the service would be on display at the Post Office and Co-op stores. The refurbished post office was due to re-open on 1 November. Laura Tarling informed the Area Board that efforts were being made to re-open other sub office services in and around Westbury. Concerns had been raised about the scarcity of post office services as both Dilton and the Ham were shut while the Co-op post office was due to be closed for refurbishment.</p>

8.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following partner and community update reports:-</p> <ul style="list-style-type: none"> • Police & Crime Commissioner’s Office - Kieran Kilgallen (Chief Executive to the Wiltshire and Swindon Police and Crime Commissioner) presented the PCC Public Opinion Survey. <p>He pointed out that statistics indicated that Westbury was one of the safest areas in Wiltshire but it was appreciated that the public perception of crime rates did not always reflect the actual figures and this was something which required attention.</p> <ul style="list-style-type: none"> • Wiltshire Police – Inspector Alan Webb presented his report and stated that although the performance figures showed an overall reduction in crime, there had been a slight increase in domestic burglaries which included a series of several offences committed by the same person. There had been a significant reduction in non dwelling burglaries. He was pleased to confirm that the overall levels of crime and anti-social behaviour for Westbury remained lower than the average for Wiltshire and that Wiltshire remained one of the safest counties in the Country. • Wiltshire Fire & Rescue Service – The submitted report was noted. • NHS Wiltshire - There was no update. • BA13 CAP – The submitted report was noted. • Youth Advisory Group (YAG) – The submitted report was noted. • Town/Parish Councils – There were no updates.
9.	<p><u>Progress of the Campus Consultation</u></p> <p>Mike Parker, a member of the Community Operations Board (COB) provided an update on the campus consultation. He informed the meeting that well over 400 people so far had responded by completing the questionnaire on what sort of campus they would like to see in Westbury and it was anticipated that as a result of a publicity and awareness campaign many more residents of Westbury would respond.</p> <p>It was noted that the consultation, which was due to finish at the end of November, would be publicised in the Christmas in Westbury booklet as well as at local events, community groups, shops and the library. The consultation would also target the village communities where there would be facilities for the return of completed questionnaire forms. Everyone was urged to take the opportunity to help plan where their services would be housed in the future. The meeting was reminded that the consultation was offering three options – a one site campus (new-build), a two site or three site campus using existing council buildings such as the library. Questionnaires were available online or by picking up a form at Westbury Library.</p>

10.	<p><u>Public Health and the Westbury Community Area</u></p> <p>The Chairman introduced and welcomed Aimee Stimpson, Associate Director of Public Health who was attending the meeting to make a presentation on the Joint Strategic Assessment (JSA) highlighting health and wellbeing issues facing the Westbury community.</p> <p>By way of introduction, Aimee Stimpson showed a short film explaining the role of the local authority in public health. She explained that the Public Health Service had come under the control of local authorities with effect from April 2013 by provision made in the Health & Social Care Act 2012.</p> <p>She went on to explain that a JSA was a new means of examining the current and future wellbeing of the people of Wiltshire. Community JSA's would be developed for each Community Area which would provide:-</p> <ul style="list-style-type: none"> • A chance to use evidence to understand issues at a local level • Chance to compare with 2011 and establish what had changed • New chapters added around Leisure and Culture <p>The whole process would provide a better, punchier and user friendly document. The JSA would include the latest WMTU survey results, census information and education results.</p> <p>It was noted that the Community Area JSA programme and timelines was as follows:-</p> <ul style="list-style-type: none"> • Discussed with analysts at Knowledge Management meeting – April 2013, informal meetings had also taken place • Letters to thematic leads along with templates and notes – June 2013 • Meetings with authors – June 2013 • First drafts by end of September 2013 with text finalised by end of October • Proofing October 2013 • Final versions November 2013 • Print December 2013 • Community events in each community area between January and March 2014. The Westbury event was due to be held on <u>Wednesday 26 February 2014</u> at The Laverton, Westbury. <p>The community events were planned so as to allow the Westbury community the opportunity to get involved and own the issues. It was therefore very important that the community events were well supported so as to ensure that outputs and agreed priorities could be agreed during and after the events.</p>
11.	<p><u>Connecting Wiltshire</u></p> <p>The Area Board received an update on the “Connecting Wiltshire” programme,</p>

	<p>including improvements to rail services in Wiltshire and the new website which was illustrated by the showing of a short DVD. The purpose of this programme was to make planning for a journey in Wiltshire much simpler by bringing details of all forms of transport together, including timetables where available. It was noted that a new leaflet about walking and cycling should be available in March 2014.</p> <p>Further information was available at www.connectingwiltshire.co.uk</p>
12.	<p><u>TransWilts Community Rail Partnership</u></p> <p>The Chairman introduced and welcomed Sion Bretton and Phil McMullen, Chair and Secretary of the TransWilts Community Rail Partnership who were attending to explain improvements to the rail improvements that would benefit the Westbury community.</p> <p>They explained that the TransWilts Community Rail Partnership (TWCRP) was a group of like-minded organisations seeking to make better use of the TransWilts railway line. The partnership aimed to achieve positive, sustainable and imaginative development of the TransWilts railway in ways which also benefitted the places it served, including enhancement of services to meet the current and future travel requirements of those places.</p> <p>There are three railway lines running east to west through Wiltshire - but only one joining the north of the county to the centre and south, that being the TransWilts line from Swindon and Chippenham, via Melksham, to Trowbridge and Westbury, and onward to Dilton Marsh, Warminster and Salisbury. Swindon and Chippenham in the north, Trowbridge to the west, and Salisbury in the south were the four largest urban centres in the county, and Melksham - between them - was the fifth. However, the train service in recent years had been sparse and ill-suited to the needs of the community who would use it if only there were more convenient and appropriate services for their journeys.</p> <p>The line was regarded as an essential link for the local communities and businesses along the route, and as part of the projected strategic north - south rail link through an area experiencing major expansion. The TWCRP liaised with all interested parties to promote the social, economic and environmental prosperity of the local communities. All this had resulted in the probable introduction of a considerably enhanced rail service scheduled to be introduced in December 2013, subject to Wiltshire Council's Cabinet confirming approval to the necessary funding for the improved service at their next meeting. At present two trains per day ran between Westbury and Swindon but it was planned to increase this to eight trains each way daily from 9 December 2013.</p> <p>The meeting warmly welcomed the introduction of this enhanced service and trusted that it would be widely used.</p>

13.	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Community Area Manager presented an update on the issues raised at the CATG and the actions which had been taken as set out in the minutes of the CATG meeting held on 4 October 2013.</p> <p><u>Decision:</u></p> <p>(1) To approve improved signing at Wellhead Drove junction with Road A350 at a cost of £200.</p> <p>(2) To approve the erection of a white village gate on one side of Westbury Road (B3098) at Bratton in order to deter speeding traffic at a cost of £800.</p> <p>(3) To approve the funding of £1000 towards the cost of providing two horse gates at the entrance of Wellhead Woods and along the track from the White Horse Equestrian Centre.</p> <p>(4) To approve the funding of £2,000 for a review to extend the 30mph speed restriction at Edington.</p> <p>It was noted that following the approval of the above-mentioned schemes the remaining budget was £11,276.</p>
14.	<p><u>Update on Adoption of Leigh Park</u></p> <p>The Area Board received and noted reports on progress made on the adoption of highways and open spaces on the Leigh Park development.</p>
15.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider applications for funding from the 2013/14 Area Board Grants Budget. She then explained each application in turn.</p> <p>(a) <u>Dilton Marsh History Society – A Village at War – Digital Archive CD Rom Project</u></p> <p><u>Decision</u></p> <p>To approve a grant of £500 towards this project.</p> <p><u>Reason</u></p> <p>This application meets the grant criteria 2013/14.</p> <p>(b) <u>U3A – Purchase of Publicity Equipment</u></p>

	<p><u>Decision</u></p> <p>To approve a grant of £378 towards the purchase of publicity equipment.</p> <p><u>Reason</u></p> <p>This application meets the grant criteria 2013/14.</p> <p>The Area Board noted that following the approval of the above-mentioned grants, there was still a grant fund balance of £44,793 which could be spent before 31 March 2014.</p>
16.	<p><u>Date of Next Meeting</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 12 December 2013 at The Laverton Hall, Westbury, BA13 3EN, starting at 7.00pm.</p>

Agenda Item 6.

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2013
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust, tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report 2013 for Wiltshire and Swindon was published in September 2013 by Wiltshire Wildlife Trust, on behalf of Link2Nature, the Local Nature Partnership for Wiltshire and Swindon (www.link2nature.org.uk). The project is funded by Natural England, Public Health Wiltshire and Wiltshire Council.

This new report provides a strategic assessment of Wiltshire's environment. It forms the basis of the Wiltshire JSA and Community Area JSA environment sections.

The report gives an overview of the state of our natural habitats and wildlife, and the services that these provide (such as clean air, water, food and green space). It highlights the drivers of environmental change, including population growth, development, farming, consumption of natural resources and climate change.

More detailed data is available in the environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

Further resources on the state of the environment in each Community Area will be available on the Wiltshire Intelligence Network in late 2012 and early 2013, in time for the publication of the Community Area JSAs 2013-14. Maps are already available showing environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

Chairman's Announcements

Subject:	NHS 111 implementation in Wiltshire, Swindon, Bath and North East Somerset and Gloucestershire
Officer Contact Details:	Tracy Torr, Communications and Engagement Officer
Weblink:	www.wiltshireccg.nhs.uk/
Further details available:	Tel: 01380 736010

On Monday 21st October, the Clinical Commissioning Groups were advised that the national panel overseeing the implementation of the NHS 111 service has agreed our recommendation that the service goes to full service commencement on Monday 28th October.

Working closely with us, Harmoni has shown a steady and sustained improvement in performance over the summer, giving Commissioners confidence that it is providing a safe and effective service to our communities. As you are aware we initially had experienced some difficulty with the delivery of this service, but I am pleased that after significant hard work and endeavour by both Harmoni and Commissioners, we have reached this important milestone. Naturally, as part of the enduring contractual obligations, performance will be monitored and managed routinely to ensure that the service provided continues to be of a safe and effective standard.

Running up to and going beyond the launch date, there will be a range of activities to raise public awareness about when to call NHS 111 with leaflets and posters also being distributed in the coming weeks to GP surgeries and public and community spaces.

Chairman's Announcements

Subject:	Wiltshire Community Land Trust
Officer Contact Details:	Rose Seagrief, Wiltshire CLT
Weblink:	info@wiltshireclt.org.uk
Further details available:	Tel: 01380 850916

Wiltshire Community Land Trust is an independent not-for-profit organisation that provides advice and practical support to communities in Wiltshire and Swindon that wish to set up local Community Land Trusts to own and develop assets that meet their community's needs, such as affordable housing, workspace, community gardens, wildlife reserves, pubs, shops and a range of community facilities and local services.

Wiltshire CLT can help communities identify whether a CLT can help them meet their needs and achieve their aspirations and if it is, to help them do that. Please contact Rose Seagrief, Wiltshire CLT on telephone: 01380 850916 or email info@wiltshireclt.org.uk

Integrated Youth Services Youth Work Update for **Westbury** **Wiltshire Council**

Youth Work update

Sessions that run in the Youth Development Centre and within the community as of December 2013 are as follows:

Tuesdays 6.30-9.15pm-Girls Night, as there was a need for single gender work, this includes ASDAN Award Scheme & trampoline coaching with qualifications from BAGA, as well as building self-esteem and confidence, developing new skills and interests.

From November 2013, a new project Virtual Landscapes commences, this is Heritage lottery funded and focuses on young people learning about their local chalk hill figures, so for Westbury this will be Westbury White Horse and Fovant military badges. They will be exploring what they learn through film production/photography/visual art from on Tuesdays and achieving Arts Awards, nationally recognised qualifications.

Wednesdays 5-7pm- Junior Club & Young Leaders at the centre, for younger 'young people', years 6-7 and older 'young people' aged 16 plus to train as Young Leaders. Heritage Project called Virtual Landscapes, in partnership with Salisbury Arts Festival. This is Heritage lottery funded and focuses on young people learning about their local chalk hill figures, so for Westbury this will be Westbury White Horse and Fovant military badges. They will be exploring what they learn through film, photography and visual art from on Wednesdays and achieving Arts Awards, nationally recognised qualifications. This caters for a Universal Youth Work offer for all young people, as well as some focused projects

6.30-9.15pm- Universal mixed gender open night & focused projects, including Arts Awards, Duke of Edinburgh. The universal aspect allows young people to turn up, socialise, develop new skills and interests and have fun, as well as talk with qualified youth workers and receive any support needed. This session is very quiet currently and the plan is for this to be a young males open night after December, as they have asked us for this.

Thursdays-Street Based Youth Work within the community whereby youth workers walk around targeted areas (after community, professional/police requests) meeting young people, talking to them and promoting our service, as well as signposting them. This is currently not operating due to staff shortages but will recommence in 2014-nearer March 2014.

YAG-Youth Advisory Group development also takes place on Tuesdays and Thursdays, this is a Wiltshire Council initiative and is a forum for young people to plan with adults,

professionals, committees and the community, activities and events for young people, as well as help to take and or initiate action or change to improve where they live. This is in the planning stage for young people of Westbury. The YAG is part of Wiltshire Councils policies and Business Plan and is a vital process for young people to have a voice and influence. The YAG is chaired by a young person and involves professionals/adults to support the process and help take action/make change, with young people, in response to their needs. The YAG will update at each area board from the New Year, the intention of it being a young person reporting and the YAG will be the partner, as opposed to Youth Service/Integrated Youth Service. The YAG used to be referred to as the CAYPIG and the processes are very similar. Westbury CAYPIG was very successful and instrumental.

Targeted 1:1 work at Matravers School or the Youth Development Centre on Tuesdays, Wednesdays & Thursdays for intensive support and guidance/intervention work (as and when required, or through referrals from other panels). Contact Sally Willox to make referrals.

Our overarching aims of the service are to engage young people in positive developmental activities to help them reach their full potential. This is all done with an informal approach and is on a voluntary basis. Young people take part in a diverse range of activities which they plan with Youth Developmental Workers. They can achieve a range of accreditations with us, including Food Safety, First Aid, ASDAN, Arts Award, BAGA Trampoline Awards and Duke of Edinburgh Award. Young people will also have a safe, welcoming, non-judgmental place to come, that is purely for them.

The youth work team provides a high quality Universal Service encompassing early intervention and Safeguarding. Young people can be referred to the service for engagement and intervention and we can make referrals to other specialist services as needed.

If anyone would like Youth Workers to engage with young people in their community/village/estate/establishment including any voluntary sector organisations-as one off sessions or regular ones, please contact Sally Willox on sally.willox@wiltshire.gov.uk

Young people's issues will from time to time be brought to the Area Board to be discussed and young people will present this. A YAG, Youth Advisory Group is being implemented (as detailed above) where Young People can help shape services and activities for them within their community and to make improvements to these, as well as raise, debate and take action on issues that affect them and or are important to them. Partners will be invited to engage in this and there is an Area Board representative. The chair of this YAG will be a nominated young person. We also strive to empower young people to participate in local forums and community groups, like the BA13 Community Partnership, so that they can be involved and represent young people.

Full Youth Work/YAG reports will be submitted to the Area Board prior to each one so that it can be included in the agenda packs and either myself or a member of staff and young people will attend Area Boards to present a verbal update and participate. I will give updates on the numbers of young people engaging with the service too as this is always very helpful.

We offer a busy programme of activities during school holidays too. The summer break was a valuable time to engage more young people. This summer saw the service engage approximately 100 new young people from the community area, in a diverse range of

activities and trips, of which were thoroughly enjoyed. The Christmas period has a number of activities planned but the centre will be closed from after the evening of Wednesday 12th December, until Tuesday January 7th 2014, except for Sunday 15th December trip to Christmas at Longleat (spaces still available) and a swimming pool Christmas party on Thursday 18th December at Westbury swimming pool.

Regards

Sally Willox December 2013

Locality Team Leader Youth Work for Westbury & Warminster, Integrated Youth Services

Children and Families Social Care, Department for Education, Wiltshire Council

(01373) 822335 sally.willox@wiltshire.gov.uk

www.sparksite.co.uk

WESTBURY AREA BOARD

12 December 2013

Community Area Transport Group recommendations to Westbury area board

1. Purpose of Report

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 22 November 2013.
- 1.2 To request that Westbury Area Board supports the recommendations of the Community Area Transport Group made at its meeting of 22 November 2013.

2. Finances

- 2.1 Westbury CATG receives an annual funding allocation. The Cabinet Member for Highways has now devolved decision-making and associated funding for carrying out C-class road speed limit reviews to CATGs in Wiltshire. The CATG currently has funding of £16,387. Following recommendations listed below the remaining budget for 2013/14 will be £887.

3. Background

- 3.1 See attached minutes of CATG meeting of 22 November 2013.

4. Recommendation

- 4.1 To note the discussions held at the CATG meeting of 22 November 2013 and to agree recommendations and funding allocation of £15,500.

Report Author:

Sally Hendry

Westbury Community Area Manager

Sally.hendry@wiltshire.gov.uk

Westbury Area Board
Community Area Transport Group
Friday 22 November

Attendees

Russell Hawker	Wiltshire Councillor (Chairman)
David Jenkins	Wiltshire Councillor
Gordon King	Wiltshire Councillor
Sally Hendry	Community Area Manager
Spencer Drinkwater	Principal Transport Planner
Kirsty Rose	Traffic Engineer
Pat Whyte	Area Highway Engineer
Sue Ezra	Westbury Town Council
Keith Youngs	Heywood Parish Council
David Howells	Dilton Marsh Parish Council
PC Gavin Hucks	Wiltshire Police

2. Agreed minutes of CATG meeting of 4 October 2013

3. Matters arising:

- Lighting on footpath (Indigo Lane) between Springfield Road and Indigo Gardens. Cost would be £12,000. Matravers School backs the idea but any inclusion and funding through school travel plan would mean delay until financial year 2015/16. ACTION: It was agreed to go ahead with this project and allocate £10,000 from the CATG budget and to ask the area board for £2,000.
- Edington junction and footpath project – work will start in January
- Slag Lane – issues to be raised with Development Control and update brought to next CATG.
- Avebury Close footpath improvements – work is to proceed shortly on installing lighting.
- Bus shelter at the White Horse Health Centre – after lengthy discussion it was agreed to proceed with the replacement of the bus shelter with one more substantial and for the current one to be re-used at Westbury Leigh. ACTION: Agreed £3,500 from CATG for project with anticipation of match funding with the town council (meeting January 2014)
- Wellhead Drove junction with A350 - new signage is on order. Cutbacks of foliage agreed. ACTION: Agreed to put this site on the list of venues for the Speed Indicator Device
- Bratton B3098 – white gate to be fitted
- C road speed review request ref Edington – after site visit KR concluded an extension of the speed limit was unlikely to be approved. ACTION: KR to look at improving signage in the area.

- Bratton Road, Westbury ref speeding and safety. A metro count showed there was some excess of the speed limit but not enough to justify the setting up of a CSW.
- Speeding concerns in Leigh Park Way and Camargue Road – metro counts requested and results awaited
- Station Road bridge and HGV signage – KR to look at signage – DJ to speak to Trading Standards about setting up a Lorry Watch scheme.
- Rosefield Way crossing – KR suggested two possible sites for dropped kerbs and tactile paving. ACTION: It was agreed to go ahead with this with £2000 of CATG funding.
- Eden Vale Road accident site – after lengthy discussion it was agreed to place this site on the SID timetable. A metro count has also been requested on this stretch.
- Westbury Leigh speeding issues - KR reported on patterns of speed and heavy vehicles using this road. ACTION: Police to carry out surveillance

4. Update on 2012/13 CATG budget for Westbury area board

The CATG budget for 2013/14 now stands at £16,387. CATG members agreed to spend a total of £15,500 on projects leaving £887 in the CATG budget for 2013/14.

5. Review of scheme requests and area board transport issues:

- Parking in Gibbs Close – KR and PW to visit site with GK – report back to next CATG
- Signage ref Leigh Road – KR to investigate and report back
- Replacement of graffiti damaged sign and irreparable in Mane Way – ACTION – agreed to ask area board for funding.

6. AOB and date of next meeting

- KY asked that the Hawkeridge traffic lights and signage could be discussed at the next CATG – agreed.
- DH asked if Tower Hill issues could be discussed at next CATG – agreed.

Next CATG will be at 10am on Friday 17 January 2014, Venue TBC.

Report to	Westbury Area Board
Date of Meeting	12 December 2013
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider two funding applications to the community area grants fund scheme and six councillor led project bids:

1. Two applications seeking Community Area Grant Funding (appendix 1)

- 1.1 BA13 Community Area Partnership - is seeking £4,700 towards annual running costs
- 1.2 Bratton Pre School – is seeking £1150 towards the creation of a shaded area and storage shed

2. Six councillor led project bids

- 2.1 Child and Parent/Carer activity sessions – £1200.
- 2.2 Design and set up of a website for Westbury Heritage - £1153
- 2.3 Specialist finance/debt training and laptop for use by Crosspoint volunteers - £1305
- 2.4 Replacement of heritage road sign - £800
- 2.5 Installation of lighting on footpath adjacent to Matravers - £2000
- 2.6 Purchase of computer equipment to enable Silver Surfers group - £1000

TOTAL Funding Requests: £13,308

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.

Westbury Area Board has been allocated a 2013/2014 budget of £49,091

- 1.4. for community grants, digital literacy projects, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £500 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.10. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.

- 1.11. The 2013/2014 funding criteria and application forms are available on the council's website
<http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsscheme.htm>
- 1.12. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2013/14 as presented for delegated decision • BA13 Community Area Plan • Westbury Joint Strategic Needs Assessment
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be one further round of funding during 2013/2014:
- 6 February 2014

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Westbury Area Board.
- 4.2. The Westbury grants funding currently stands at £45,318. If grants are awarded in line with officer recommendations, Westbury Area Board will have a balance of £32,010.

4.3. All awards are subject to the condition that no payment will be made until all other funding has been confirmed.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish councils equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	BA13 Community Area Partnership	Running costs	£4700

8.1.1. It is the officer's recommendation that this project is considered for approval.

8.1.2. This application meets grant criteria 2013/14.

Ref	Applicant	Project proposal	Funding requested
9.1.0	Bratton Pre School	Funding towards creation of a shaded area and a storage facility	£1150

9.1.1. It is the officer's recommendation that this application is considered for approval.

9.1.2. This application meets grant criteria 2013/14

9.1.3. The intention is to create a new shaded area in the garden to give children a safe and versatile area out of the sun and rain by building a wooden gazebo area. This area will be a great place to learn and play, as it will be used as an outside classroom, stage and sensory area. The existing storage shed would be replaced and raised flower beds constructed to give the opportunity to grow plants and vegetables. The garden is also used by many other local groups such as Brownies, church fetes and parties, all these other groups will benefit from the project.

10.Councillor Led Applications

Ref	Submitted by	Project proposal	Funding requested
10.1	Cllr Gordon King	Child and Parent/Carer activity sessions	£1200.

10.1.1 Councillor led projects should address or resolve 'sticky' community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

10.1.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

10.Councillor Led Applications

Ref	Submitted by	Project proposal	Funding requested
11.1	Cllr Russell Hawker	Design and set up of a website for Westbury Heritage Society	£1153

11.1.1 Councillor led projects should address or resolve 'sticky' community issues and/or

projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

11.1.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

Ref	Submitted by	Project proposal	Funding requested
12.1	Cllr David Jenkins	Specialist finance/debt training and laptop for use by Crosspoint volunteers	£1305

12.1.1 Councillor led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

12.1.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

Ref	Submitted by	Project proposal	Funding requested
13.1	Cllr Russell Hawker	Replacement of heritage road sign	£800

13.1.1 Councillor led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is

possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

13.1.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

Ref	Submitted by	Project proposal	Funding requested
14.1	Cllr Gordon King	Installation of lighting on footpath adjacent to Matravers	£2000

14.1.1 Councillor led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

14.1.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

Ref	Submitted by	Project proposal	Funding requested
15.1	Cllr David Jenkins	Purchase of computer equipment to enable Silver Surfers group	£1000

15.1.1 Councillor led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is

possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

15.1.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

Report Author	Sally Hendry. Westbury Community Area Manager. 01373 864714 sally.hendry@wiltshire.gov.uk
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Community Area Partnership Agreement 2012/13:

Claim for running costs

Your Details:

Name:	Philip McMullen
Partnership:	BA13+ Partnership (Westbury Area)
Address:	37 Sandridge Road Melksham Wiltshire SN12 7BQ
Phone:	01225 706134
Email:	ba13.partnership@live.co.uk

Bank Account Details:

Account name:	Westbury Area Partnership (BA13+ Partnership)
Sort code:	30-99-13
Account no.	17862560
Balance of funds at beginning of year:	£2,787 (excluding ring-fenced monies)

Details of Claim:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">Part time Administrator (up to 10 hours per week) including basic administrative costs incurred by this post	£2,500
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Includes Partnership Meetings and activities associated with the update of the Community Plan and associated publicity	£500
Advertising & promotion (inc websites): <ul style="list-style-type: none">General promotion of the Partnership, its meetings, activities and sub-groups	£600
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">To support consultation and production of revised Community Plan	£900
Office expenses, consumables, etc.: <ul style="list-style-type: none">details	£200
Other costs: <ul style="list-style-type: none">Village Initiatives	£

Total claim for year

£4,700

N.B. BA13+ wishes to claim a grant of £3,500 so as to provide funding to February 2014

I confirm that the costs claimed for here will be incurred by the BA13+ Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13 and hereby apply for the second 50% of the funding to be released.

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2012/13:

Claim for running costs

Signed: Carole King, Chair

Date: 01 October 2013

Please post your Annual Workplan and Claim Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,
Trowbridge BA14 8JN

Grant Applications for Westbury on 12/12/2013

ID	Grant Type	Project Title	Applicant	Amount Required
392	Community Area Grant	Bratton Pre-school Shaded area and storage shed	Bratton Pre-School	£1150

ID	Grant Type	Project Title	Applicant	Amount Required
392	Community Area Grant	Bratton Pre-school Shaded area and storage shed	Bratton Pre-School	£1150

Submitted: 04/11/2013 21:54:13

ID: 392

Current Status: Application Appraisal

To be considered at this meeting:

12/12/2013 Westbury

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bratton Pre-school Shaded area and storage shed

6. Project summary:

we would like to create a new shaded area in the garden to give the children a safe and versatile area out of the sun and rain by building a wooden gazebo area. This area will be a great place to learn and play, as it will be used as an outside classroom, stage, sensory area, and anything the staff and children can imagine. It will also help enable the pre-school to meet a number of statutory early years foundation requirements such as arranging flexible outdoor space and resources where children can explore, build, move and role play. in order to create this area we also need to replace our existing storage shed and would like to build some raised flower beds to give the children the opportunity to care for and grow plants and vegetables. The garden the pre-school uses is also used by many other local groups such as Brownies, church fetes and parties, all these other groups will benefit from the project aswell.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

ba134rr

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£4707387

Total Expenditure:

£5507621

Surplus/Deficit for the year:

£-800234

Free reserves currently held:

(money not committed to other projects/operating costs)

£2765335

Why can't you fund this project from your reserves:

The reserve account is the pre-schools contingency fund and it is in place to ensure that if the pre-school were to have very low number intake or if we were to shut we could pay any debt and redundancy pay.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£2600		
Total required from Area Board	£1150		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
wooden gazebo 1500		fund raising events	yes 750

storage shed	600	Westbury lions (donation)	yes	200
child access shed	200	Bratton fete committee (donation)	yes	500
raised beds	100			
gardening equipment	50			
racking and equipment trolleys	150			
Total	£2600			£1450

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

By creating a shaded area within our garden we will give the pre-school children a safe and versatile area to learn and play. currently the pre-school does not have a shaded area that the children can access away from the sun and rain. The area will be used in many different ways but all to meet the Early years foundation requirements. we plan to create an enabling environment with stimulating resources with the children being able to access resources and make there own choices, this will be done by having a smaller shed with recourses the children can access on trolleys so they can initiate their own play. We would like to create an area where the children can explore their environment through role play, movement and dance. This new outdoor area will give the children the opportunities to investigate the natural world and also the opportunity to design practical. attractive environments such as taking care of flower beds or vegetables. Bratton pre-school have many children who are eligible for two year funding it is important to the pre-school that these children as well as the older children have equal opportunities to experience new and stimulating learning. This project links in well with the children and young peoples local priority of focusing on intensive work with pre-school children. Giving children a safe and stimulating environment which is tailored to support the individuals interests and learning needs will promote better communication and language skills and assist in a smooth transition from pre-school to primary education.

14. How will you monitor this?

Bratton pre-school is inspected by ofsted to ensure we are meeting all the childrens needs. The pre-school also is part of The Bristol standards. The Bristol Standard is a self-evaluation framework which helps Early Years settings, Childminders and Play settings to develop and improve the quality and effectiveness of their provision through an annual cycle of reflection.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Project

1. What is the Initiative?

Fitness Fun for Families project at each of the five junior schools in the Westbury community area. This is a follow on from the Anybody Can cook and aims to raise awareness of the importance of a healthy and active lifestyle. The project is a six week fitness club course for Year Six pupils and their parents/carers giving them the opportunity to exercise together. Each weekly class would take 10 children and 10 adults.

2. Where is the initiative taking place?

At junior schools in and around Westbury : Bratton, Bitham Brook, Dilton Marsh Westbury Juniors, Westbury Leigh.

3. When will the initiative take place?

In the January 2014 school term

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

In the last Joint Strategic Assessment for the Westbury community area, childhood obesity was shown to be the second highest in the county. In the Westbury Community Area Plan 2011-16, Section 6 under Health and Wellbeing , Changing Lifestyles was identified as a key priority.

5. What is the desired outcome of this initiative?

The aim is to raise awareness of the importance of keeping a healthier lifestyle and to kick start family fun together. It is also hoped that this course, together with the Healthy Eating could be developed as a package in the future.

6. Who will Project Manage this initiative?

Extended Services (Schools)

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

The project hopes to support 100 places per week across Westbury. The cost is £40 per session per school = £1200.

8. Additional information

Area Board Project

1. What is the Initiative?

Design and set up of website for Westbury Heritage Society.

2. Where is the initiative taking place?

The website will be created by a local designer and updated and maintained by members of the Heritage Society. The Heritage Society will be responsible for paying the ongoing costs of annual hosting.

3. When will the initiative take place?

As soon as possible

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

In the Westbury Community Area Plan 2011-16, Section 3 under Arts Leisure and Culture the following is named as a key priority: ***Support cultural facilities for arts, theatre and cinema***

Town centre regeneration is also listed as a priority for action in the community plan - this project could also have a beneficial effect on encouraging more people to visit the area thus having a favourable knock on effect on economy and benefiting local shops and businesses. It would also encourage more visitors to the heritage/visitor centre by raising awareness of what it offers. Local history is part of the curriculum in junior and senior schools – more online access to archives, images and information will enable young people to engage more effectively with their community heritage.

5. What is the desired outcome of this initiative?

To raise awareness of Westbury history and heritage – in turn increasing visitor numbers and boosting local economy. A website would enable the Heritage Society to make widely available the wide range of information and resources it has in its archives.

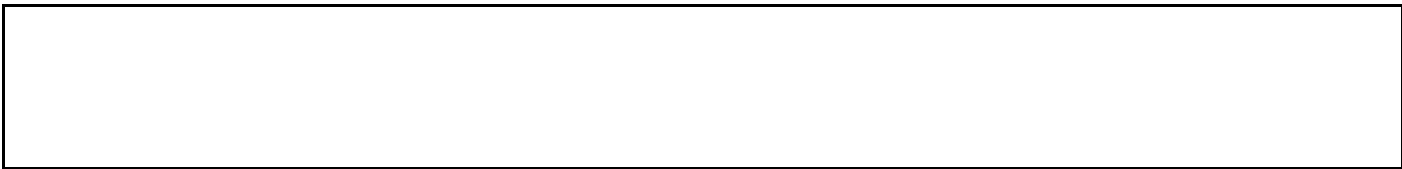
6. Who will Project Manage this initiative?

Westbury Heritage Society

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

£1153.00

8. Additional information



Area Board Project

1. What is the Initiative?

Funding to enable several Crosspoint volunteers to be trained by Community Money Advice so that they can then offer money/debt advice in the Westbury area. Also the purchase of a laptop and Microsoft programme for use by Crosspoint volunteers, with the primary purpose of entering the data directly into a spread sheet for analysis rather than manually as at present.

2. Where is the initiative taking place?

Crosspoint in Market Place, Westbury

3. When will the initiative take place?

As soon as possible

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

From the statistics of the number of food parcels distributed at the Crosspoint Welcome Centre in the financial year 2012/13, which was 232, equating to helping between 4 and 5 families or individuals per week, the inference is that these individuals or families are in some form of financial crisis, and may be helped significantly if they were offered and took up money/debt advice counselling.

The Westbury Community area plan lists

Children and Families priorities:

- Encourage more volunteers to support learning and reach a wider proportion of the community,
- Intensive work with families to encourage family learning, move out of poverty etc.

5. What is the desired outcome of this initiative?

Crosspoint aims to empower people to improve their lives, and if possible to break the cycle of deprivation and dependency. Providing the opportunity for people to receive money/debt advice, together with the other services offered, could significantly remove some of the stress associated with money worries and improve their overall quality of life.

6. Who will Project Manage this initiative?

Crosspoint

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

Training costs £150 per person and Crosspoint are looking to train six people thus a total cost of £900. Computer costs £300 for laptop; £100 for Microsoft Office and £5 for mouse thus total cost of £405.

Total requested: £1305

8. Additional information

Crosspoint Welcome centre opened in September 2011 – its declared aim is “Seeking to support and serve our community of Westbury and the surrounding area”.

Staffed by volunteers, it provides a wide range of services from counselling and advice to a job club.

Area Board Project

1. What is the Initiative?

Replacement of a graffiti damaged specialist sign at the entrance to Westbury. The brown tourist sign is synonymous with the tourism industry and easily recognisable to road users. It lists the visitor attractions on offer in Westbury. Unfortunately this sign has been damaged by graffiti which cannot be removed without removing the paint from the sign itself – hence it needs replacing.

2. Where is the initiative taking place?

The sign is on Mane Way.

3. When will the initiative take place?

As soon as possible

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

This sign is an intrinsic part of promoting visitor and boosting tourism in the community area. The Westbury community plan section on Economy Jobs and Skills has the priority of town centre regeneration. Under Environment, it lists the priority of taking pride in the area.

5. What is the desired outcome of this initiative?

Currently a graffiti damaged sign is at a key entrance to the town – it gives a poor impression – replacement will help enhance the town's reputation.

6. Who will Project Manage this initiative?

Wiltshire Council Street Scene team

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

Replacement of the sign will cost £800

8. Additional information

Area Board Project

1. What is the Initiative?

Part funding for the installation of lighting on a well used footpath adjacent to Matravers School.

2. Where is the initiative taking place?

Footpath between Springfield Road and Indigo Lane in Westbury.

3. When will the initiative take place?

As soon as possible

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

5. What is the desired outcome of this initiative?

Lighting on this footpath will increase safety and security for pupils and public.

6. Who will Project Manage this initiative?

Wiltshire Council highways officers will commission the installation

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

The whole lighting project will cost £12,000 - £10,000 of which has been agreed by the area board's Community Area Transport Group as part of its 2013/14 funding. The balance of £2,000 is necessary to complete the project as soon a possible.

8. Additional information

Matravers School is in full support of this project which was promoted by the CATG.

Area Board Project

1. What is the Initiative?

Establishing a Silver Surfers group at Grassacres to introduce more older people to the use of the internet for a range of activities from communicating with relatives and friends to shopping, contacting services etc. Purchase of three laptops and funding of wi-fi

2. Where is the initiative taking place?

At Grassacres day centre, Westbury.

3. When will the initiative take place?

As soon as possible

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

- The recent Wiltshire Voices project which focussed on the issues around growing old held a number of focus groups to discuss issues raised by older people. Many said they would like to be able to keep in touch with relatives and friends via the internet.
- The Westbury Community Plan in its Community Safety section has a priority of increasing contact between young & old, e.g. young people to support older people with computing skills.
- Improving internet provision in Wiltshire is one of Wiltshire Council's key areas for investment as outlined in the council business plan 2011-2015. One of the aims of the Wiltshire Council Wiltshire Online digital inclusion project is: To ensure that everyone has the opportunity to become digitally literate and confident users of technology.

5. What is the desired outcome of this initiative?

To enable more older people to become computer literate with the aim of aiding communication and reducing social isolation

6. Who will Project Manage this initiative?

Grassacres management and committee members

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

Laptops costs £300 each. Three computer mice will be needed at £5 each. Wi-fi connection. Total needed is £1000

8. Additional information

